**EckO Committee meeting – 06/12/17**

**Present:-** Jan Kersel, Ross Lilley, Andy Dale, Alan Partridge, Andrea

 Lines, Carol Burnapp, John McLuckie

**Apologies:-**

* **1. Minutes from 08/11/17**
* Proposed - Carol Burnapp
* Seconded - Andy Dale
* **2. Matters arising**

Spring Series This will be discussed at the next meeting

Compass Sport Trophy Ongoing CB

Banking update Newcastle Building Society account now closed

 We have now received the outstanding SOA grant which has now been deposited in the Bank.

 The inventory was completed successfully and a ‘to do’ list has been formulated.

Glen Nant Alan gave a brief report on Glen Nant which was very successful and we received a lot of positive feedback. SCOTJOS spent a weekend training in the local area and completed a successful weekend by competing at Glen Nant. A large number of young families continue to attend our local events.

* Printer ink ongoing
* Memberships Information about the different type of membership available is now on the website and paper copies will be available at our next event in Sutherland’s Grove.
* Clothing The logo has been sent off to Zippy Embroidery. Once we have
* established that the logo is suitable for embroidery we will formulate a document about the clothing available, sizing and cost and hopefully get an idea of demand
* De-flab Two areas were suggested for our annual de-flab run - Crianlarich with the possibility of soup etc at the Artisan Cafe or re-visiting the SOUL at Dunstaffnage. Date: Sat 6/1/18 AP/JK

**3. SOA Bid**

SOA bid has been submitted for equipment and we are awaiting a response. Thank you Alan for all the hard work.

 There was a discussion about first aid kit - do we need two because of the need to update the contents regularly? Should we actually make a bespoke first aid kit to include contents that are likely to be used? JK/AL/RL

**4. Development Plan Update**

We need to be update the development plan and a small group has been tasked with this. Meeting at Carol’s house Tuesday 2/01/18 at 12.00 RL, AP, CB, JK

**5. Website**

The software that the website uses is out of date. Several other clubs will require an update so hopefully ECKO can link up with them to make the upgrade cheaper.

 If we upgrade as an individual club the cost will be in the region of £2000 - £2500. Do we start the website from scratch and archive historical data? Do we explore other providers, eg new members? It was felt that a grant will be required for this CB

**6. Adult TD5 Coaching**

Date: Sunday 10/12/17

 We have 7 trainees at £10.00/head and Ross and Hilary coaching. Carol will pay Hilary and the money received from the trainees will be collected by Jan or Alan and deposited in an Oban bank. The training day needs to be registered with SOA. Andy has agreed to do this. AD

**7. Auditing of accounts.**

Accounts need to be audited before the AGM so we need to find an auditor.

**8. Sarah Dunn - Regional Development Officer - North of Scotland**

Sarah has now taken over as Regional Development Officer - North of Scotland. We will invite Sarah to come to a committee meeting to discuss her input with regards to club development AP/JK

**9. Child protection update**

Jan informed the committee of the changes in the SOA Child Protection Officers

 PVG’s have now been obtained by all who submitted them

**10. Affiliation renewal with BGCS**

It has been decided not to rejoin the Boys and Girls Clubs of Scotland.

**11. Event safety workshop**

Are we going to run an event safety workshop?

 We will compile a list of people who have completed the training to assess whether there is a need to run a workshop AP/JK

**12. First Aid course**

 Alan has now received information back about the nember of first aiders in the club. We have 6 current first aiders and 2 who have a lapsed certificate but would like to renew. We could contact Kilbowie/SAMS/Stramash to see if they are running any courses

 Does club pay for this? A first aider should be available at events (best practice) but are

we required to supply a first aider? AP/JK

**13. IOF Control descriptions**

New control descriptions coming in to force 2018

**14. Carol - Treasurer update**

Susannah wondered if money was available to subsidise ECKO Juniors when competing in the inter areas. The cost for each junior was approx £11.00.

 Kate (Junior Rep) - felt that on balance and after talking to other parents involved that the club doesn’t need to subsidise this so no action is to be taken.

**15. AOB**

Ecko high vis vests email sent to Day 5/6 clubs - so far no joy - Clyde + AYROC

 Ross to look inhis garage **RL**

 **Scoring for leagu**e Carol felt that we should have a more efficient/fair way of scoring for our autumn/ winter league and has investigated the way INVOC does this using a specific formulaIa. It was decided that this was to be purely a club league (West Highland) and the results on the website would be displayed as such

 Carol/Alan will action this using the INVOC formula CB/AP

Sutherland’s Grove Andy has been updating parts of the Sutherland’s Grove map prior to our next event. Registration will be between 11 and 12. Carol/Andrea/Alan(download) have offered to help at registration

 Everyone has been invited back to Andy’s to trash the house in a festive way! - people encouraged to bring a food contribution

 Glencruitten Date 28/1/18 John is making steady progress and is confident that the Map will be completed. Ross has agreed to be the controller.

 Mapping Andy felt that the Sutherland’s Grove map is very inaccurate and would benefit from re-contouring. He has done some updating and has geo referenced it. Eventually we will need to convert all the maps to the new requirements and should do this in an orderly and methodical manner so that they are all standardised with regard to colours and symbols etc.

 Creag mhic was removed from dropbox! - need to safeguard this AP

 **Next meeting**

Development Plan sub-committee:- Tuesday 2/1/18 at Carol’s 12.00

 Next meeting:- Thursday 18/01/18 Andreas

Meeting closed at 21:10